



Agenda

Meeting: **LICENSING COMMITTEE**
Date: **MONDAY 7 OCTOBER 2013**
Time: **10.00AM**
Venue: **COMMITTEE ROOM**
To: **Councillors R Sayner (Chair), K Ellis (Vice Chair), Mrs S Duckett, Mrs P Mackay, Mrs C Mackman, B Marshall, Mrs K McSherry, Mrs S Ryder, R Sweeting and J Thurlow**

1. Apologies for absence

2. Minutes

To confirm as a correct record the minutes of the meeting of the Licensing Committee held on 2 September 2013 (pages 1 to 3 attached).

3. Disclosures of Interest

A copy of the Register of Interest for each Selby District Councillor is available for inspection at www.selby.gov.uk.

Councillors should declare to the meeting any disclosable pecuniary interest in any item of business on this agenda which is not already entered in their Register of Interests.

Councillors should leave the meeting and take no part in the consideration, discussion or vote on any matter in which they have a disclosable pecuniary interest.

Councillors should also declare any other interests. Having made the declaration, provided the other interest is not a disclosable pecuniary interest, the Councillor may stay in the meeting, speak and vote on that item of business.

If in doubt, Councillors are advised to seek advice from the Monitoring Officer.

4. Procedure

To outline the procedure to be followed at the meeting (Pages 4 to 5)

5. Chair's Address to the Licensing Committee

6. Scrap Metal Dealers Act 2013

To receive the report of the Senior Enforcement Officer L/13/6 (pages 6 to 21 attached)

7. Application for a Private Hire Vehicle Licence in Respect of a New Mercedes Benz E Class Motor Vehicle.

To receive the report of the Senior Enforcement Officer L/13/7 (pages 22 to 29 attached)

8. Application for a Private Hire Vehicle Licence in Respect of a New Skoda Superb Motor Vehicle

To receive the report of the Senior Enforcement Officer L/13/8 (pages 30 to 40 attached)

9. Private Session

That in accordance with Section 100(A)(4) of the Local Government Act 1972, in view of the nature of the business to be transacted, the meeting be not open to the Press and public during discussion of the following item as there will be disclosure of exempt information as defined in Section 100(1) of the Act as described in paragraph 7 of Part 1 of Schedule 12(A) of the Act.

10. Application for a Hackney Carriage Driver's Licence

To receive the report of the Senior Enforcement Officer L/13/9 (pages 41 to 51 attached)

**Martin Connor
Chief Executive**

Dates of next meetings
4 November 2013
2 December 2013
6 January 2014

Enquiries relating to this agenda, please contact Palbinder Mann on:
Tel: 01757 292207 Email: pmann@selby.gov.uk

Minutes

Licensing Committee

Venue:	Committee Room
Date:	2 September 2013
Present:	Councillors R Sayner (Chair), K Ellis (Vice Chair), Mrs S Duckett, Mrs P Mackay, Mrs C Mackman, B Marshall, Mrs K McSherry, Mrs S Ryder, R Sweeting and J Thurlow
Apologies for Absence:	None
Officers Present:	Caroline Fleming - Senior Solicitor, Tim Grogan – Senior Enforcement Officer and Glenn Shelley – Democratic Services Manager

9. MINUTES

The below error was identified in the minutes of the Licensing Committee held on 22nd of July 2013:

- Under the resolution at minute 8, to delete the word due.

The below error was identified in the minutes of the Licensing Hearing held on 22nd of July 2013:

- At minute 11, the first sentence of the fourth paragraph should read “Inspector Michelle Falkingham explained that Finkle Street and Market Place were the busiest parts of Selby District.”

The Committee approved both amendments.

RESOLVED:

Subject to the above amendments, to receive and approve the minutes of the Licensing Hearings held on the 19 and 22 July 2013 and the Licensing Committee held on 22 July 2013 and that they be signed by the Chair.

10. DISCLOSURES OF INTEREST

There were no declarations of interest.

11. PROCEDURE

The procedure was noted.

12. CHAIR'S ADDRESS TO THE LICENSING COMMITTEE

The Chair gave no address.

13. PRIVATE SESSION

That in accordance with Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business, as there will be disclosure of exempt information as defined in paragraph 3 of Part 1 of Section 12A of the Act, as amended by the Local Government (Access to Information) (Variation) Order 2006.

The Committee agreed to consider the agenda items in reverse order from that printed in the agenda.

14. APPLICATION FOR AN EXEMPTION FROM ASSISTING PASSENGERS IN WHEELCHAIRS

The Senior Enforcement Officer presented the **Report L/13/5** which considered whether an application for an exemption from assisting passengers in wheelchairs by a Hackney Carriage driver should be granted. The application was supported by a letter from a medical practitioner. The applicant was in attendance.

Councillors were given the opportunity to question the applicant in connection with the application. The Committee then discussed the matter and considered whether the application should be granted.

RESOLVED:

That the exemption from assisting passengers in wheelchairs be APPROVED.

15. ISSUE CONCERNING THE BEHAVIOUR OF A LICENSED HACKNEY CARRIAGE DRIVER

The Senior Enforcement Officer presented the **Report L/13/4** which outlined a complaint that had been received about a Hackney Carriage Driver and considered whether the respective driver was a fit and proper person to drive a Hackney Carriage. The driver was in attendance.

Councillors were given the opportunity to question the SEO and the driver in connection with the incident. The Committee discussed the matter and considered all the relevant issues.

RESOLVED:

To SUSPEND the driver for 7 days.

The meeting closed at 10.53am

LICENSING COMMITTEE

PROCEDURES TO BE FOLLOWED

The Licensing Committee acts in a quasi judicial capacity to give a fair hearing to an applicant where a hearing is required by law or equity. When considering the case the only evidence the Members of the Committee can take into account is evidence previously submitted to form the agenda and any verbal evidence given at the actual meeting by Officers representing the Council and by the applicant or his/her representative, and their witnesses. The following procedures must be followed.

1. Procedures to be followed when submitting an application to the Licensing Committee for consideration;
 - i) The Council's Officers will liaise with the Committee Section to arrange a suitable date for the meeting. The applicant and Members of the Committee will be informed of this date in writing and a copy of the procedure note will be included for the applicant.
 - ii) The applicant and Council's Officers will submit any written evidence to the Committee Section for inclusion in the agenda by a given date. If the evidence is to be verbal, this should be stated.
 - iii) If witnesses are to be called the Committee Section must be notified prior to the hearing.
 - iv) Any application for adjournment because of late submission of papers, will in principle be considered sympathetically by the Committee.

2. The procedure to be followed by the Licensing Committee:
 - i) For each individual case the applicant and any representatives will be shown into the Committee Room at the same time as the appropriate Council's Officers. Witnesses will enter the room at the same time unless there are any objections.
 - ii) The District Solicitor will introduce the applicant, any representatives, witnesses and the Council's Officers to the Members of the Committee.
 - iii) The Chair will introduce Members of the Committee.
 - iv) The Chair will then go through the procedure as follows:

- a) Officers representing the Council will present the case for the Council. They may present such witnesses as they believe are appropriate.
- b) Officers representing the Council, and any witnesses, will then answer questions from the applicant or his/her representative, and from Members of the Committee.
- c) The applicant or his/her representative will then present the applicant's case. They may present such witnesses as they believe are appropriate.
- d) The applicant or his/her representative, and any witnesses, will then answer questions from the Committee and the Council's Officers.
- e) The Council's Officers will then sum up on behalf of the Council.
- f) The applicant or his/her representative will then sum up.
- g) The applicant and his/her representative will then be asked whether they consider they have had a fair hearing and the Committee will take into account any comments, which are then made. The Chair of the Committee will then ask the Council's Officers presenting the case the same question and will again take account of any comments made.
- h) The Council's Officers, the applicant and his/her representative, all witnesses, press and public, will then be asked to withdraw from the meeting whilst the Committee makes their decision on the evidence presented.
- i) The applicant and his/her representative, the Council's Officers, all witnesses, press and public, will be invited back into the meeting to be informed of the Committee's decision.

Following the Committee meeting the Solicitor will inform in writing to the applicant the decision of the Licensing Committee.



Public Session

Report Reference Number: L/13/6

Agenda Item No: 6

To: Licensing Committee

Date: 7 October 2013

Author: Tim Grogan

Lead Officer: Helen McNeil

Scrap Metal Dealers Act 2013

Summary:

In line with the introduction of the Scrap Metal Dealers Act 2013 Selby District Council is required to ensure effective and proportionate regulation of the sector. In order to achieve this obligation the Council has decided that delegated powers be given to the Licensing and Appeals Committee to allow the implementation of the provisions contained within the Act and to note that the proposed fees to be charged under that process will be considered and set by the Executive.

Recommendations:

That the Licensee Committee note that the Council has decided that delegated powers being given to the Licensing Committee to deal with issues where applications are recommended for refusal, revocation or variation of scrap metal dealer licences and representations have been received in connection with those recommendations.

1. Introduction and background

- 1.1 The Scrap Metal Dealers Act 2013 replaces existing legislation and brings new duties in connection with licensing scrap metal dealers and regulation. A report was submitted to the Council on 10 September 2013 requesting that delegated powers be granted to the Licensing and Appeals Committee to allow the implementation of the provisions contained within the Act and to note that the proposed fees to be charged under that process will be considered and set by the Executive.

2. The Report

- 2.1 The Scrap Metal Dealers Act 2013 received Royal Assent on the 28 February 2013 in an effort to deliver much need reform to the scrap metal sector. The Act repeals the Scrap Metal Dealers Act 1964 and part 1 of the Vehicles (Crime) Act 2001. In effect the legislation creates a revised regulatory regime for the scrap metal recycling and vehicle dismantling industries.
- 2.2 Under the Act the Local Authority remains as the principal regulator but allows them the power to better regulate operators by permitting the refusal of licences to 'unsuitable' applicants and the authority to revoke licences if the dealer acts inappropriately.
- 2.3 The Act provides that an application for a licence must be accompanied by a fee which can be set locally. However, the Council have a duty, having regard to guidance issued by the Secretary of State, to ensure the fee is set on a cost recovery basis.
- 2.4 The Act incorporates the separate regulatory scheme for motor salvage operators under the Vehicles (Crime) Act 2001 into this new regime. This is to replace the current overlapping regimes for the vehicle salvage and scrap metal industries with a single regulatory scheme.
- 2.5 The Act also revises the definition of 'scrap metal dealer' and 'scrap metal' to ensure they reflect up to date trends.
- 2.6 The Act defines:
 - a 'scrap metal dealer' as: *a person who is for the time being carrying on business as a scrap metal dealer, whether or not authorised by a licence.*
 - 'scrap metal' as:
 - (i) *Any old, waste or discarded metal or metallic material, and*
 - (ii) *Any product, article or assembly which is made from or contains metal and is broken, worn out or regarded by its last holder as having reached the end of its useful life.*
- 2.7 The Act requires that a scrap metal dealer obtains a licence in order to carry on business in that profession. There are two types of licence, one in respect of a site and one in respect of a mobile collector.
- 2.8 Licences will be issued for a period of three years from the date of issue. However, the Secretary of State will have power under the act to alter that duration.
- 2.9 The Act requires that the Licensing Authority has to be satisfied that an applicant is a suitable person to carry on business as a scrap metal

dealer. In addition, the Council can impose conditions on any site licence it issues namely:

- that the dealer can only accept scrap metal between 9am and 5pm on any day
- that all scrap metal received must be retained in the form in which it is received for a specified period, not exceeding 72 hours

- 2.10 The Act provides the power to revoke licences where the Local Authority is no longer satisfied that the licensee is a suitable person to carry on a business as a scrap metal dealer.
- 2.11 Where the Council refuses an application either to grant or vary a licence, or intends to revoke a licence, it must give the applicant or the licensee a notice which sets out what the authority proposes to do and the reasons for it. The notice must state that the applicant may make representations against any of these decisions within 14 days.
- 2.12 The Act also stipulates that the Council has a duty to supply any such information as requested, relating to scrap metal, to any other Local Authority in England and Wales, the Environment Agency, the Natural Resources Body for Wales and to police forces.
- 2.13 There is also a requirement under this legislation that the Environment Agency maintain a national register. As a consequence Local Authorities are expected to provide appropriate information regarding all licences as soon as practicable in order that the register is regularly updated.
- 2.14 The Act requires that all licensees display a copy of their licence prominently to enable it to be easily read.
- 2.15 It is also a requirement that scrap metal operators verify the identity and address of the person from whom they receive scrap metal. In addition, it will be an offence not to do so.
- 2.16 In conclusion, strict record keeping is a requirement of scrap metal dealing and failure to comply with this obligation is similarly an offence.
- 2.17 The majority of the provisions of the Act come into force on 1 October 2013. Scrap metal dealers and motor salvage operators registered before 1 October will be deemed to have a licence under the Act from 1 October 2013. Provided the dealer submits an application for a licence on or before 15 October their deemed licence will last until the Council either issues them with a licence or gives them notice of the decision to refuse them a licence. However, they will be able to continue trading pending an appeal against the decision not to grant a licence.

- 2.18 Upon receipt of an application the local authority may consult with any other Local Authority, the Environment Agency and the Police. Licences will be issued where the Local Authority is satisfied that the applicant is a suitable person to hold a licence. Where the Authority is not so satisfied there is a right to make representations. There is also a process for variation and revocation which it is recommended are likewise subject to a hearing.
- 2.19 A central public register of all businesses and individuals licensed as scrap metal dealers will be held by the Environment Agency. This will open for public inspection.
- 2.20 The Act places an obligation on scrap metal dealers to keep accurate records of their dealing for a period of 3 years, which will include amongst others the following:
- Verifying the identity of and full name and address of the supplier
 - Keep copies of proof of identification
 - Type and description of the metal purchased, including its weight and any identifying marks
 - Registration number of vehicle delivering metal
- 2.21 The Act prohibits the payment of cash but insists upon the copying of cheques and electronic payment transfers
- 2.22 Police Officers and Local Authority Officers have been given powers to inspect licensed premises and can: require the production of any scrap metal at the premises, inspect records and take copies of those records. The Act also gives authority to issue closure notices and apply for closure orders.
- 2.23 The Act commences on 1 October 2013 and there will be a short transitional phase from former scheme of affairs and the implementation of the new Act. This will involve the following:
- Dealers registered under the Scrap Metal Dealers Act 1964 and Vehicles (Crime) Act 2001 to be treated as having a temporary licence on condition that they apply for a licence by 15 October 2013.
 - A full licence from 1 December 2013 will allow seven weeks for Local Authorities to complete the application process and necessary checks.
 - Allow legitimate dealers to trade during the transitional period
 - Licence fee to be made payable from 1 October 2013
 - Enforcement provisions to take effect from 1 December 2013 with the exception of the cashless provisions which is implemented from 1 October 2013.

3. Legal/Financial Controls and other Policy matters

3.1 Legal Issues

There are no particular legal issues other than those surrounding the application process

3.2 Financial Issues

There will be financial implications as the new Act includes the imposition of fees for new permits. However, the Council has yet to propose such fees which will be dealt with in a further report to the Executive.

4. Conclusion

That Councillors note this application.

5. Background Documents

- The Scrap Metal Dealers Act 2013 is available in the legal department.
- The proposed application form

Contact Officer: Tim Grogan: tgrogan@selby.gov.uk

For Office Use	
Fee Paid	
Receipt No	
Licence Number	
Issued Date	

Scrap Metal Dealers Act 2013

Application for a Scrap Metal Dealer's Licence

Please write legibly in **block capitals**, and ensure that your answers are inside the boxes and written in **black ink**. All questions must be answered. Incomplete applications will not be processed. You may wish to keep a copy of the completed form for your records.

Section 1: Licence details			
What type of licence do you wish to apply for? <i>(tick one)</i>	<input type="checkbox"/> Site Licence <input type="checkbox"/> Collector's Licence		
What type of application do you wish to make? <i>(tick one)</i>	<input type="checkbox"/> Grant of a new Licence <input type="checkbox"/> Renewal of an existing Licence <input type="checkbox"/> Variation of an existing Licence (change of licence type) <input type="checkbox"/> Variation of an existing Licence (change of licensed sites) <input type="checkbox"/> Variation of an existing Licence (change of site managers)		
Current licence number: <i>(leave blank if you are making a new application)</i>/...../.....	Expiry date of current licence:/...../.....
If you are applying to vary an existing licence from which date do you wish the proposed amendments to take effect?		/...../.....

Section 2: Business details	
Please give the trading name(s) by which your business is/will be known <i>(if any)</i>	
Please indicate the business activities that you intend to carry on under this licence:	<input type="checkbox"/> Buying and selling scrap metal <input type="checkbox"/> Recovering salvageable parts from motor vehicles for re-use or sale <input type="checkbox"/> Buying written-off vehicles for repair and resale <input type="checkbox"/> Buying or selling vehicles for salvage or repair purposes <input type="checkbox"/> Other.....

Section 3: Site details (Do not complete if you are applying for a Collector's licence)	
How many sites do you intend to operate under this licence if your application is granted?	
I have completed Annex A with details of all the sites where it is proposed to carry on business as a scrap metal dealer under this licence, and the managers of those sites <i>(please tick)</i>	<input type="checkbox"/>
Was your site(s) established after 1 November 1990?	<input type="checkbox"/>
If so, do you have the necessary planning permission from the council?	<input type="checkbox"/>
<i>If more than four sites are to be operated please give details of further sites on an additional sheet.</i>	
<i>If you are applying to vary a licence please include details of all of your sites even if the proposed changes do not affect those sites and highlight any changes to site details or site manager details as applicable.</i>	
Do you also intend to operate any mobile collection vehicles from these sites?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If so, please describe the arrangements for how these vehicles will operate:	

Section 4: Collector's details (Do not complete if you are applying for a Site licence)	
How many vehicles do you intend to operate under this licence if your application is granted?	
Where will the vehicle(s) be kept when not in use?	

Section 5: Other licences, permits and registrations	
Do you currently hold a scrap metal site licence issued by Selby District Council or any other council, or have you held such a licence within the previous 3 years?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you currently hold a scrap metal collector's licence issued by Selby District Council or any other council, or have you held such a licence within the previous 3 years?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you currently hold a relevant environmental permit or registration?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you registered as a waste carrier?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If you have answered 'yes' to any of the above please give details of the licence, permit or registration below: <i>(continue on a blank sheet where necessary)</i>	

Licence/permit type	Issued by	Reference number	Start date	End date

Section 6: Purchase arrangements

Please describe your arrangements for keeping records of scrap metal transactions, in accordance with the relevant statutory requirements:

Please describe your arrangements for verifying the identity of a person wishing to supply scrap metal to you, in accordance with the relevant statutory requirements:

How do you intend to ensure the security of the scrap metal you have purchased or collected in the course of your business, including unlawful sale or purchase or theft?

Section 7: Applicant's details

This application is made by: <i>(tick one)</i>	<input type="checkbox"/> An individual <i>Please give details in Part A</i> <input type="checkbox"/> A partnership <i>Please give details in Parts A & B</i> <input type="checkbox"/> A limited company <i>Please give details in Part C</i>
---	--

Part A: Individual applicant/First partner Mr Mrs Ms Other

Full name:			
Home address (inc. postcode):			
Date of birth:/...../.....		
Daytime phone number:		Mobile phone number:	
Email address:			

Part B: Second partner Mr Mrs Ms Other

Full name:			
Home address (inc. postcode):			
Date of birth:/...../.....		
Daytime phone number:		Mobile phone number:	
Email address:			

If there are more than two partners please give the details of further partners on a separate sheet.

Part C: Limited Company applicant (Please also complete Annex B with Director's details)

Registered name:			
Registered office address:			
Company registration number:	<input type="checkbox"/> UK: Companies House <input type="checkbox"/> Other		
Daytime phone number:			
Email address:			

Section 8: Suitability of applicant(s)

In the following questions, 'relevant person' includes:

- The individual applying for the licence
- Any of the partners of a partnership applying for a licence
- Any of the directors, company secretary, or shadow directors of a company applying for a licence
- Any site manager identified in this application

Has any relevant person previously been convicted of a relevant offence, or has any relevant person previously been cautioned in respect of a relevant offence, in either case where the conviction or caution is not considered to be 'spent'?	<input type="checkbox"/> Yes <input type="checkbox"/> No
<i>Convictions and cautions which are considered 'spent' under the provisions of the Rehabilitation of Offenders Act 1974 need not be disclosed. Driving licence endorsements are also not relevant</i>	

Has any relevant person been charged with an offence and is currently awaiting the outcome of those proceedings?	<input type="checkbox"/> Yes <input type="checkbox"/> No
--	--

Has any relevant person previously had an application for a scrap metal licence refused, or a scrap metal licence revoked, by any council	<input type="checkbox"/> Yes <input type="checkbox"/> No
---	--

Has any relevant person previously been subject to any other relevant enforcement action, by any council or applicable government agency?	<input type="checkbox"/> Yes <input type="checkbox"/> No
---	--

If any of the above questions have been answered 'yes', please provide further details in respect of those matters in the space below:

Please note that a Basic Disclosure certificate must be supplied at the time of application in respect of every individual applicant, partner or director of a limited company applicant and site manager named in this application. Certificates must have been obtained in the relevant individual's name and issued within the last 3 months. Where a Basic Disclosure is not supplied your application may be delayed or rejected.

Section 9: Bank account details (for payments to scrap metal suppliers)

As part of the application process, the Council is required to verify that the business has a bank or building society account from which payments for scrap metal will be made. It is an offence to make payments for scrap metal other than by cheque or electronic funds transfer.

Please give details of this account below: (details of any further accounts should be included on a separate sheet)

Name of bank/building society:	
Name in which account is held:	
Sort code and account number:	

Section 10: Application fee(s) (Please tick one of the following options)

I enclose a cheque for £..... payable to Selby District Council

Site Licence fee (3 year licence) - £	Variation fee - £
Collectors Licence fee (3 year licence) - £	Minor Variation fee - £

Section 11: Declaration and signatures*Every applicant must sign the form*

- The information contained in this form is true and accurate to the best of my knowledge and belief. I understand that if I make a material statement knowing it to be false, or if I recklessly make a material statement which is false, I will be committing an offence under the Act, for which I may be prosecuted, and if convicted, fined.
- I understand that the Council may consult other agencies about my suitability to be licensed as a scrap metal dealer, and that those other agencies may include other local authorities, the Environment Agency, and other local and national police forces.
- I understand that data within this application may be shared with other agencies, for the purpose of assessing my suitability to be licensed as a scrap metal dealer. I also understand that the sharing of information about me may extend to sensitive personal data, such as data about any previous criminal offences. Some details will also be displayed on a national register, as required by the Scrap Metal Dealers Act 2013. I hereby expressly consent to the processing of my data and display of relevant information on the public register.

Signed		Print name:		Date:	
Signed		Print name:		Date:	

If there are more than two partners, a copy of this page should be taken to allow all partners to sign. Where the application is made by a limited company, the form should be signed by an officer of the company

Completed application forms should be submitted, along with basic disclosure certificates for the applicant, partners, company directors and site managers, and payment of the appropriate fee(s), to:

**Selby District Council,
Selby Civic Centre. Doncaster Road, Selby YO9 9FT.**

Data Protection – PLEASE READ THIS NOTICE CAREFULLY

We will use the information you provide in this form and in any supporting documents to process and determine your application for a licence. The information will be held on file and on an internal database, and such public documents as we may be required to maintain.

The information supplied may be passed to other bodies, including law enforcement agencies and government departments, as allowed by law. We may check information you have provided, or information that another person has provided, with other information we hold. We may also obtain information about you from, or provide information to, organisations such as government departments, law enforcement agencies, other local authorities and private sector organisations such as banks, insurance companies or legal firms, to verify the accuracy of information, prevent or detect crime, or protect public funds.

We will not give your information to anyone else, or use information about you for other purposes, unless the law requires us to.

Selby District Council is the data controller for the purposes of the Data Protection Act. If you would like to know more about what information we hold about you, or the way we use it, please contact us.

Annex A – details of scrap metal sites

Site	Site details				Site manager details		
	Postal Address (including postcode)	Opening Hours	Phone number	Email address	Full name	Home address (including postcode)	Date of birth
1							
2							
3							
4							

Annex B - Details of limited company directors

Please complete the following details for each director of the company. Use additional sheets where necessary.

Director 1		<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Other	
Role			
Full name:			
Home address (incl. postcode):			
Date of birth/...../.....	Daytime phone number:	

Director 2		<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Other	
Role			
Full name:			
Home address (inc. postcode):			
Date of birth:/...../.....	Daytime phone number:	

Director 3		<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Other	
Role			
Full name:			
Home address (inc. postcode):			
Date of birth:/...../.....	Daytime phone number:	

Director 4		<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Other	
Role			
Full name:			
Home address (inc. postcode):			
Date of birth:/...../.....	Daytime phone number:	

Please note that a Basic Disclosure, issued within the last 3 months, must be submitted for each director.

Help with completing your application for a scrap metal dealer's licence

If you need more help in completing the application then call your local council licensing team. They will be happy to help.

Section 1 – For everyone

This section asks if you are applying for a collector's licence or a site licence. You may only apply for one type of licence in each council area, but you can apply to run multiple sites. For instance, you could apply to run 3 sites in council A's area, and also apply to be a collector in council B's area.

A **site licence** lets you buy and sell scrap metal from a fixed location within the council area.

A **collector's licence** allows you to travel within the council area to collect scrap metal. You may not take this metal back to a site that you run within the council area in order to sell it.

Section 2 – For everyone

In order to carry on your business you may need to hold other environmental permits or licences that we should know about. For instance, if you carry waste as part of your business it is a legal requirement to register as a waste carrier. This includes transporting waste while travelling from job to job, to a storage place for disposal later, or to a waste disposal company or waste site. For more information on this, or to register call: 03708 506506 or visit: www.environment-agency.gov.uk/wastecarriers

This section also asks for details of any other scrap metal licences you hold. Please make sure you include the licence number so that we can check this against the national register.

Section 3 – For site licences

Fill out this section if you want a **site licence**. It should be filled out in the name of the person who will hold the scrap metal dealer's licence. As well as details about you and your business, we will also need details of any directors or partners involved in the business including their home address. We also need to know the address of the site or sites you want the licence for, as well as the details of each site manager responsible for that site. These details are required by law and also so that you can be contacted if there are any problems.

You and every person listed on the application form needs to submit a Basic Disclosure Certificate from Disclosure Scotland. You can apply for this certificate at <http://www.disclosurescotland.co.uk/apply/individuals/>

This is because the Home Office has decided that you and any person listed on the application need to tell the council if you have been convicted of certain crimes. Possessing a conviction may not automatically prevent you from having a licence if the offence was unrelated to being a scrap metal dealer or a long time ago, and you can convince the council that you are a suitable person.

A Basic Disclosure Certificate is considered to be only valid for a limited time, but can be used to apply to as many councils as you want within that time. Typically, three months is the longest that you can expect your check to be considered valid.

There is not much space on the form, so if you need to list more than one site manager, director, or partner, then please continue on a separate piece of paper setting out the details in the same way as the form. A **site manager** is the person who will be in charge of the site on a daily basis. You will probably need a different site manager for each site on the licence.

A **director** or **partner** is someone who has or shares legal responsibility for the operation of the company, including filing returns at Companies House.

We also want to know if you operate or propose to operate a site in another local authority area, along with details of this site, the council which has licensed it or to whom you have applied for a licence.

If your site(s) were established after 1990, then you are required to have planning permission from the council. You will need to tell us if this is the case, and it will be checked with the council planning department.

Section 4 – For a collector’s licence

Fill out this section if you want a **collector’s licence**. It should be filled out in the name of the person who will hold the scrap metal dealer’s licence. You are asked to provide contact details, including the place where you live, so that the council can get in touch with you if necessary.

You need to submit a Basic Disclosure Certificate from Disclosure Scotland along with the application form. You can apply for this certificate at <http://www.disclosurescotland.co.uk/apply/individuals/>

This is because the Home Office has decided that you need to tell the council if you have been convicted of certain crimes. Possessing a conviction may not automatically prevent you from having a licence if the offence was unrelated to being a scrap metal dealer or a long time ago, and you can convince the council that you are a suitable person.

A Basic Disclosure Certificate is considered to be only valid for a limited time, but can be used to apply to as many councils as you want within that time. Typically, three months is the longest that you can expect your check to be considered valid.

We also ask for the place where you will store any collected scrap metal before taking it to a licensed site to dispose of it. Note that you are not allowed to sell or buy metal at this storage site and doing so is an offence. This may be a licensed site that you operate in another council area.

You will need to ensure that all your vehicles are roadworthy and are properly taxed, insured and otherwise meet the legal requirements to be on the road.

Section 5 – Motor salvage operator

This section asks if you will be salvaging motor vehicles as part of your work. The Scrap Metal Dealers Act 2013 brings together the Scrap Metal Dealers Act 1964 together with Part 1 of the Vehicles (Crime) Act 2001, which means you now only need a scrap metal dealer’s licence.

Section 6 – Bank accounts that will be used for payments to suppliers

This section asks you for the bank details which you will use to pay people for the scrap metal you receive or sell. This is to check that you are not selling the metal for cash, which is illegal. These details will be kept securely by the council.

Section 7 – Payment

There is a fee to apply for a licence and your council will tell you how you can pay. The fee varies from council to council as it reflects their costs of processing the form and checking that people are doing what the licence requires. Applications cannot be accepted unless the correct fee has been paid.

Section 8 – Criminal convictions

This section asks you to set out any relevant convictions or enforcement activity that has been undertaken against you by the Environment Agency or Natural Resources Wales. It is an offence under the Scrap Metal Dealers Act 2013 to make or recklessly make a false statement. The information listed here will be checked against the Basic Disclosure Certificate from Disclosure Scotland that you are required to submit with the application, along with information retained by the police and the Environment Agency or Natural Resources Wales.

Section 9 – Declaration

The person who will hold the scrap metal dealer's licence needs to sign and date the declaration, as do the other people named on the form. This section also explains that the council has to share some of these details with the police, Environment Agency, or Natural Resources Wales when checking whether the applicant(s) is a suitable person to hold a licence. Some of the information will also be displayed on a public register.

If you do not agree to this use of your information then you should **not** sign the form. If you are in any doubt about what this section means then speak to your council's licensing team.

Relevant offences

- An offence under section 1, 5, or 7 of the Control of Pollution (Amendment) Act 1989
- An offence under section 170 or 170B of the Customs and Excise Management Act 1979, where the specific offence concerned relates to scrap metal
- An offence under section 110 of the Environment Act 1995
- An offence under sections 33, 34 or 34B of the Environmental Protection Act 1990
- An offence under section 9 of the Food and Environment Protection Act 1985
- An offence under section 1 of the Fraud Act 2006, where the specific offence concerned relates to scrap metal, or is an environment-related offence
- An offence under section 146 of the Legal Aid, Sentencing and Punishment of Offenders Act 2012
- An offence under sections 327, 328 or 330 to 332 of the Proceeds of Crime Act 2002
- Any offence under the Scrap Metal Dealers Act 1964
- Any offence under the Scrap Metal Dealers Act 2013
- An offence under sections 1, 8,9,10, 11, 17, 18, 22 or 25 of the Theft Act 1968, where the specific offence concerned relates to scrap metal, or is an environment-related offence
- Any offence under Part 1 of the Vehicles (Crime) Act 2001
- An offence under sections 85, 202, or 206 of the Water Resources Act 1991
- An offence under regulation 38 of the Environmental Permitting (England and Wales) Regulations 2007
- An offence under regulation 38 of the Environmental Permitting (England and Wales) Regulations 2010
- Any offence under the Hazardous Waste (England and Wales) Regulations 2005
- Any offence under the Hazardous Waste (Wales) Regulations 2005
- An offence under regulation 17(1) of the Landfill (England and Wales) Regulations 2002
- Any offence under the Pollution Prevention and Control (England and Wales) Regulations 2000
- Any offence under the Producer Responsibility (Packaging Waste) Regulations 2007
- Any offence under the Transfrontier Shipment of Waste Regulations 1994
- Any offence under the Transfrontier Shipment of Waste Regulations 2007
- Any offence under the Waste (Electrical and Electronic Equipment) Regulations 2006
- An offence under regulation 42 of the Waste (England and Wales) Regulations 2011

Public Session

Report Reference Number: L/13/7

Agenda Item No: 7

To: Licensing Committee
Date: 7 October 2013
Author: Tim Grogan
Lead Officer: Tim Grogan

Summary:

Malcolm Collins has applied for Private Hire Vehicle Licences in respect of a new Mercedes Benz E Class motor vehicle and requests that the licence be discreet in manner.

Recommendations:

That Councillors approve the issue of Private Hire Vehicle licence in the form of a disc identifying a new Mercedes Benz E Class motor vehicle.

1. Introduction and background

1.1 To bring to the attention of the Committee, an application by Malcolm Collins for the grant of a Private Hire Vehicle Licence for a new Mercedes Benz E Class motor vehicle, being discreet in manner.

2. The Report

2.1 On Monday 9 September 2013, Malcolm Collins applied to Selby District Council for Private Hire Vehicle licences in respect of a new Mercedes Benz E Class motor vehicle. He requested that such a licence be discreet in manner as a consequence of his proposed customers requesting an executive transportation service using vehicles not displaying a 'plate'.

2.2 The Committee should be aware that orthodox Private Hire plates, which are currently displayed in accordance with section 47(2) of the

Local Government (Miscellaneous Provisions) Act 1976, are securely fixed to the front and rear exterior of Private Hire vehicles in a conspicuous position.

- 2.3 Three prospective business customers support this application and confirm this information in writing.
- 2.4 Section 48(5) of the Local Government (Miscellaneous Provisions) Act 1976 is the legislation which deals with this matter. The Section provides that a District Council shall issue a plate or disc in order that a vehicle may be identified as a Private Hire Vehicle.
- 2.5 Other Authorities have issued licences in the form of a disc which is discreet in nature. Selby District Council has granted such licences on eleven previous occasions.
- 2.6 A copy of the disc, which will be provided on a red background when issued thereby replicated the colour of the Private Hire Vehicle plate, is available for scrutiny.
- 2.7 A copy of Mr Collins' letter of application is attached together with the three letters from his prospective business customers.

3. Legal/Financial Controls and other Policy matters

3.1 Legal Issues

The legal issues surrounding this matter are contained within the body of the report.

3.2 Financial Issues

There are no financial implications.

4. Conclusion

That Councillors determine the application.

5. Background Documents

There are no background documents

Contact Officer: Tim Grogan: tgrogan@selby.gov.uk

Appendices:

- (i) A copy of Section 48(5) of the Local Government Act (Miscellaneous Provisions) Act 1976 is available in the Legal Services section.
- (ii) A letter of application from Malcolm Collins
- (iii) Letter of support from Gary Johnson of Cropwise
- (iv) Letter of support from Carol Walker on behalf of Rob Fenwick and Sarah Rigby of Howdens Joinery Company
- (v) Letter of support from John Mahan of Accuracore
- (vi) Copy of disc



*Malcolm Collins
Mini Coaches Ltd*

8 & 16 seat luxury coaches



www.malcollins.co.uk

Mr T.Grogan
Licensing
Selby District Council
Civic Centre
Doncaster Road
Selby, YO8 9FT

Thursday, 5 September 2013

Dear Mr Grogan

Re: Licensing Committee Meeting October 2013


Further to our telephone conversation earlier this week. I would like to apply to the Council for permission to operate a chauffeur service as an addition to our current established business of executive mini coach hire.

Malcolm Collins Mini Coaches has been trading successfully for 15 years, (currently operating one eight and four 16 passenger seat vehicles). In that time the company has formed good relationships with many local businesses several of which from time to time have expressed an interest in a chauffeur service for their senior staff and clients. Their preference is for a professional service with a smartly dressed driver, in a high-end vehicle without (private hire) licence plates visible, to offer a discreet reliable service for individuals or smaller groups.

After careful consideration and extensive research I feel the time is now right to expand the companies services and with that in mind it is my intention to purchase a new Mercedes Benz E Class.

As instructed I enclose three letters from clients confirming their intention to use our services should permission be granted

Yours Sincerely



Malcolm Collins
(Managing Director)
Enc. Cropwise / Howdens / JPT Accuracore



Mr T Grogan
Licensing
Selby District Council
Civic Centre
Doncaster Road
Selby
North Yorkshire
YO8 9FT

31st July 2013

Dear Mr Grogan

Cropwise has used the eight and sixteen seater coaches owned by Malc Collins Mini Coaches Ltd regularly over the years to transport both staff and clients. We would use the new vehicle that they intend to purchase for the same purpose. If you require any further information, please do not hesitate to contact me.

Yours sincerely

Gary Johnson
Managing Director
Cropwise T/A H L Hutchinson Ltd
Market Weighton Road
Barlby
Selby
North Yorkshire
YO8 5LD
Telephone 01757 289191



HOWDENS
JOINERY CO.

DEPOT SUPPLY & SUPPORT

Mr T Grogan

Licensing

Selby District Council

Civic Centre

Doncaster Road

Selby

YO8 9FT

Howden Joinery Limited
Supply Division
Thorp Road, Howden
East Yorkshire, DN14 7PA
T 01430 430005
www.howdens.com

Good morning Mr Grogan

Here at Howden Joinery we have had a very successful relationship with Malc Collins Mini Coaches,

We have used their Executive Coach Service often over the years for both visitors, supplier visits and staff outings.

We very much look forward to using their new vehicle if they go ahead with the purchase,

This would be beneficial to us as we have to go much further afield when we need a car to drive our Executive team to local airports

Kind regards


Carol Walker

Front of House for Howden Joinery on behalf of

Rob Fenwick COO

Sarah Rigby Finance Director

JPT ACCURACORE

www.jptcores.com

Mr T. Grogan

Selby District Council

Civic Centre

Doncaster Road

Selby

North Yorkshire

YO8 9FT

RAILWAY MILL,
CLIFFE COMMON,
SELBY,
NORTH YORKSHIRE,
YO8 6EF.

Tel: (01757) 630226

Fax: (01757) 630227

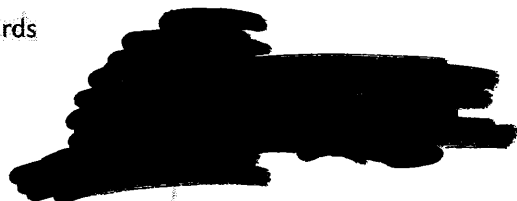
Email: sales@jptcores.com

VAT Reg. No. 590 6372 24

RE-Malc Collins Mini Coaches Ltd

I hereby confirm that it would be beneficial to our company, if we were able to use an unmarked taxi in order to facilitate the movement of numerous clients and suppliers to and from our business premises.

Regards

A large black rectangular redaction covers the signature of John Mahan.

John Mahan

JPT Accuracore Managing Director

SELBY

IN THE VALE OF YORK

**SELBY DISTRICT COUNCIL
Licensed Private Hire Vehicle**

PHV

Vehicle Registration No

Make..... Colour

Licence Expires

This vehicle is exempt form the Display of Licence
Insignia - All enquires in respect of this licence
should be addressed to the Licensing
Department at Selby District Council,
Portholme Road,
Selby YO8 4SB

Public Session

Report Reference Number: L/13/8

Agenda Item No: 8

To: Licensing Committee

Date: 7 October 2013

Author: Tim Grogan

Lead Officer: Tim Grogan

Summary:

Judith Bradshaw has applied for a Private Hire Vehicle Licence (PHVL) in respect of a Skoda Superb motor vehicle and requests that the licence be discreet in manner. In addition, she asks that a VW Transporter motor vehicle, previously granted discreet identification under the operation of Bryn Green, is transferred to her operation.

Recommendations:

That Councillors approve the issue of Private Hire Vehicle Licence in the form of a disc identifying a new Skoda Superb motor vehicle and transfer the PHVL in the form of discreet identification issued to a VW Transporter to the operation of Judith Bradshaw.

1. Introduction and background

1.1 To bring to the attention of the Committee two issues in connection with Judith Bradshaw, a licensed Private Hire Operator. The first is with regard to an application for the grant of a Private Hire Vehicle Licence (PHVL) for a new Skoda Superb motor vehicle, being discreet in manner. The second is to transfer the discrete PHVL of a VW Transporter from the operation of Bryn Green to Judith Bradshaw.

2. The Report

2.1 On Friday 13 September 2013, Judith Bradshaw applied to Selby District Council for Private Hire Vehicle Licence in respect of a Skoda

Superb motor vehicle. She requested that such a licence be discreet in manner as a consequence of her proposed customers requesting an executive transportation service using vehicles not displaying a 'plate'.

- 2.2 The Committee should be aware that orthodox Private Hire plates, which are currently displayed in accordance with section 47(2) of the Local Government (Miscellaneous Provisions) Act 1976, are securely fixed to the front and rear exterior of Private Hire vehicles in a conspicuous position.
- 2.3 Three prospective business customers support this application and confirm this information in writing.
- 2.4 Section 48(5) of the Local Government (Miscellaneous Provisions) Act 1976 is the legislation which deals with this matter. The Section provides that a District Council shall issue a plate or disc in order that a vehicle may be identified as a Private Hire Vehicle.
- 2.5 Other Authorities have issued licences in the form of a disc which is discreet in nature. Selby District Council has granted such licences on eleven previous occasions.
- 2.6 A copy of the disc, which will be provided on a red background when issued thereby replicated the colour of the Private Hire Vehicle plate, is available for scrutiny.
- 2.7 A copy of Judith Bradshaw's letter of application is attached together with the three letters from her prospective business customers.
- 2.8 In addition, Mrs Bradshaw has requested that the PHVL of a VW Transporter motor vehicle which is discreet in manner, and granted to Bryn Green on 7 March 2011 by the Licensing Committee, be transferred to her operation.
- 2.9 Bryn Green sold his vehicle and business to Judith Bradshaw in April 2013 and on the 30 April 2013 Selby District Council granted her a Private Hire Operating Licence. Mrs Bradshaw manages her business from South Milford and both her sons have been licensed as Private Hire Drivers.

3. Legal/Financial Controls and other Policy matters

3.1 Legal Issues

The legal issues surrounding this matter are contained within the body of the report.

3.2 Financial Issues

There are no financial implications.

4. Conclusion

That Councillors determine the application.

5. Background Documents

There are no background documents

Contact Officer: Tim Grogan: tgrogan@selby.gov.uk

Appendices:

- (i) A copy of Section 48(5) of the Local Government Act (Miscellaneous Provisions) Act 1976 is available in the Legal Services section.
- (ii) A letter of application from Judith Bradshaw
- (iii) Letter of support from Melanie Wedgbury of Drax Power Limited
- (iv) Letter of support from J M Jones on behalf of Jones Cooper (Independent Financial Advisers) Limited
- (v) Letter of support from Shirley Wordsworth on behalf of Guardian Industries UK Limited
- (vi) Copy of disc
- (vii) Copy of Licensing Committee report of 7 March 2011

[REDACTED]

13th September, 2013

Selby District Council
Civic Centre
Doncaster Road
Selby
North Yorkshire YO8 9FT

For the attention of Tim Grogan
Selby District Council Licensing Officer

Dear Mr Grogan

Re: Discrete Private Hire relating to Skoda Superb
Reg. No. [REDACTED]

With reference to a telephone call from Barbara in the Licencing Office to myself on Tuesday 5th August 2013, please accept this letter as a request for discrete private hire in relation to the above vehicle.

60

I have attached two references of the three required. The other reference should be with me today or Monday at the latest. This is due to the person issuing the reference having been on holiday. I hope this is satisfactory and would like to apologise for any inconvenience caused.

This will be in addition to my other vehicle, which is already registered with you as discrete private hire. For your records the vehicle is a VW Transporter Registration Number [REDACTED] licence number [REDACTED]

Yours sincerely

[REDACTED]

Judith Bradshaw (Mrs)

[REDACTED]

(Director/Secretary YDrive Ltd)

Enc:



Drax Power Station • Selby • North Yorkshire • YO8 8PH • T. +44 (0)1757 618381 • F. +44 (0)1757 618504

31 August 2013

Dear Sir/Madam

Y Drive Limited ("Y Drive")


Drax Power Limited is a frequent user of Y Drive's services and, in particular, we appreciate the quality of the service provided. I understand that an application is being made to operate the business as 'discrete private hire'. We are of the view that the quality of the service provided is certainly more in line with a private hire/executive car hire approach, and so believe this application to be appropriate.

We can foresee that there may well be times when discrete private hire would be preferable to a service displaying taxi plates, for example, when transporting high profile visitors to and from our site.

Yours faithfully

A large area of the document is redacted with black ink, obscuring the signature and any text that might have been present below the signature line.

Melanie Wedgbury
Head of External Communications

 **Jones Cooper (Independent Financial Advisers) Limited**

4 September 2013

[REDACTED]

TO WHOM IT MAY CONCERN

Dear Sir/Madam

YDrive Limited

Jones Cooper (Independent Financial Advisers) Limited is a frequent user of YDrive Limited and, in particular, we appreciate the quality of the service provided.

We understand that an application is being made to operate the business as 'discrete private hire'. We are of the view that the quality of the service provided is in line with an executive private hire/chauffeur approach, and so believe this application to be appropriate.

Discrete private hire is more preferable to a service displaying licence plates when transporting our Chief Executive to business meetings.

Yours faithfully

[REDACTED]

J M Jones (Mrs)
Director
For and on behalf of
Jones Cooper (Independent Financial Advisers) Limited





GUARDIAN INDUSTRIES UK Ltd
Rawcliffe Road
Goole
East Riding of Yorkshire
DN14 8GA - ENGLAND
Tel: +44 (0)1405 726800
Fax: +44 (0)1405 726999
www.guardian.com

13th September 2013

To Whom It May Concern

Dear Sir

Re: Gavin Bradshaw – Owner of Y Drive

We would appreciate if you would allow the above Company to refrain from displaying a taxi plate on their Private cars.

Guardian Industries UK Ltd has been using the services of Y Drive for some 8 years and they have also shown professionalism when collecting any of our visitors.

When collecting our V.I.P guests we would prefer the car collecting them is chauffeur driven and looks professional and by not displaying plates this gives a professional appearance.

We thank you for your assistance with this matter.

Yours faithfully

Shirley Wordsworth
Human Resources



VAT Registration No. 795 8842 54

Company Registration No. 4139456

S E L B Y

IN THE VALE OF YORK

**SELBY DISTRICT COUNCIL
Licensed Private Hire Vehicle**

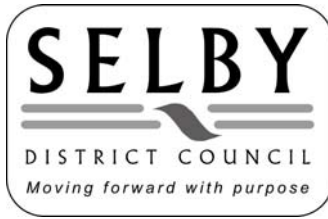
PHV

Vehicle Registration No

Make..... Colour

Licence Expires

This vehicle is exempt form the Display of Licence
Insignia - All enquires in respect of this licence
should be addressed to the Licensing
Department at Selby District Council,
Portholme Road,
Selby YO8 4SB



Public Session

Agenda Item No:

Title: Discreet Licensing issue
To: Licensing Committee
Date: 7th March 2011
Service Area: Customers and Business Support
Author: Tim Grogan
Presented by: Tim Grogan

1. Purpose of Report

- 1.1 To bring to the attention of the Committee, the applicant's desire to be granted a Private Hire Vehicle licence that the nature of such a licence be discreet in manner.

2. Recommendation(s)

- 2.1 **That Councillors approve the issue of a Private Hire Vehicle licence in the form of a disc identifying a VW Transporter Shuttle motor vehicle as a Private Hire Vehicle.**

3. Executive Summary

- 3.1 Bryn Green has applied for a Private Hire Driver's Licence in respect of a VW Transporter Shuttle motor vehicle and requests that the licence be discreet in manner.

4. The Report

- 4.1 On 4th February 2011 Bryn Green applied to Selby District Council for a Private Hire Driver's licence in respect of a VW Transporter Shuttle motor vehicle. He requested that such a licence be discreet in manner as a consequence of his proposed customers requesting an executive transportation service using vehicles not displaying a 'plate'.

- 4.2 Three prospective business customers support this application and confirm this information in writing.
- 4.3 Section 48(5) of the Local Government (Miscellaneous Provisions) Act 1976 is the legislation which deals with this matter. The Section provides that a District Council shall issue a plate or disc in order that a vehicle may be identified as a Private Hire Vehicle.
- 4.4 Other Authorities have issued licences in the form of a disc which is discreet in nature. Selby District Council has granted such licences on five previous occasions.
- 4.5 A copy of the disc, which will be provided on a red background when issued thereby replicated the colour of the Private Hire Vehicle plate, is available for scrutiny.
- 4.6 A copy of Mr Green's application letter is attached together with the three letters from his prospective business customers.

5. Financial Implications

- 5.1 There are no financial implications.

6. Link to Corporate Plan

- 6.1 It is the Corporate Policy of the Council to promote the health and safety of those who live and work in the District.

7 How Does This Report Link to Council's Priorities?

- 7.0 It is a Council priority to promote the health and safety of those who live and work in the District.

8 Impact on Corporate Policies

- | | | |
|-----|---|------------------|
| 8.1 | Service Improvement
Discreet ID expands the service provision of the District Council enhancing its image in relation to licensing vehicles of a lavish and well-appointed nature | Impact |
| 8.2 | Equalities | No Impact |
| 8.3 | Community Safety and Crime | No Impact |
| 8.4 | Procurement | No Impact |
| 8.5 | Risk Management | No Impact |

8.6 **Sustainability** **No Impact**

8.7 **Value for Money** **No Impact**

9 Background Papers

9.1 A copy of Section 48(5) of the Local Government Act (Miscellaneous Provisions) Act 1976 is available in the Legal Services section.

9.2 Letter from Bryn Green

9.3 Letter of support from Shirley Wordsworth of Guardian Industries UK Ltd

9.4 Letter of support from M J Bartram of Abbey Travel

9.5 Letter of support from Melanie Wedgbury of Drax Power Ltd

9.6 Application for grant of licence by Bryn Green

9.7 Copy of disc